**[Title Here, up to 12 Words, on One to : Lines]**

[Author Name(s), First M. Last, Omit Titles and Degrees]

[Department, Southeastern University]

[Course code: Course Name]

 [Professor(s)]

[Month DD, YYYY]

**[Title Here, up to 12 Words, on One to : Lines]**

[The body of your paper uses a half-inch first line indent and is double-spaced. APA style provides for up to five heading levels, shown in the paragraphs that follow. Note that the word Introduction should not be used as an initial heading, as it’s assumed that your paper begins with an introduction.]

# [Heading 1]

[The first two heading levels get their own paragraph, as shown here. Headings 3, 4, and 5 are run-in headings used at the beginning of the paragraph.]

## [Heading 2]

[To add a table of contents (TOC), apply the appropriate heading style to just the heading text at the start of a paragraph and it will show up in your TOC. To do this, select the text for your heading. Then, on the Home tab, in the Styles gallery, click the style you need.]

*[Heading 3]*

[Text begins as a new paragraph. Note that you can include consecutive paragraphs with their own headings, where appropriate.]

[Heading 4]. [When using headings, don’t skip levels. If you need a heading 3, 4, or 5 with no text following it before the next heading, just add a period at the end of the heading and then start a new paragraph for the subheading and its text.] (Last Name, Year)

**[Heading 5].** [Like all sections of your paper, references start on their own page. The references page that follows is created using the Citations & Bibliography feature, available on the References tab. This feature includes a style option that formats your references for APA 7th Edition. You can also use this feature to add in-text citations that are linked to your source, such as those shown at the end of this paragraph and the preceding paragraph. To customize, right-click it and then click Edit Citation.]

**References**

Last Name, F. M. (YYYY). Article title. *Journal Title*, Pages. http://dx.doi.org/xxx

Last Name, F. M. (YYYY). *Book Title*, Publisher. http://dx.doi.org/xxx