

**TURABIAN / CHICAGO MANUAL OF STYLE GUIDE
SOUTHEASTERN UNIVERSITY
BARNETT COLLEGE OF MINISTRY AND THEOLOGY**

Most religion programs and seminaries use Turabian's *A Manual for Writers of Research Papers, Theses, and Dissertations* (currently in its 9th edition) based on *The Chicago Manual of Style* (currently in its 17th edition) as their standards for bibliographical citations, notes, etc.

Abbreviations in this style guide are:

- N** footnote format
- SN** shortened note format (see Subsequent Citations below)
- B** bibliography format
- P** parenthetical format

This guide is not comprehensive and is intended to provide general guidelines only. For full information consult the 9th edition of *A Manual for Writers* or the 17th edition of *The Chicago Manual of Style*.

General Forms

Journal Article

- N** ¹ John A. Doe, "Title of Article: Subtitle of Article," *Title of Journal* Volume Number, Issue Number (Date of Publication): page/s.
- B** Doe, John A. "Title of Article: Subtitle of Article." *Title of Journal* Volume Number, Issue Number (Date of Publication): inclusive page/s.

Book

- N** ² John A. Doe, *Title of Book: Subtitle of Book*, (Location: Publisher, date), page/s.
- B** Doe, John A. *Title of Book: Subtitle of Book*. Location: Publisher, date.

Subsequent Citations

For any note to the same citation after its first use, use the author-title shortened form for the note/s:

Article

- ¹ Doe, "Title of Article," page/s.

Book

- ² Doe, *Title of Book*, page/s.

The shortened title consists of the author's last name, up to four significant words from the complete title, and the page number/s. The title is placed into quotation marks or is

italicized as it would be in the complete title (e.g., *A Manual for Writers of Term Papers, Theses, and Dissertations* can be shortened to *Manual for Writers*).

Books

One author or editor

- N ¹ Scot McKnight, *The Jesus Creed: Loving God, Loving Others* (Brewster, MA: Paraclete, 2004), 123.
- SN ² McKnight, *Jesus Creed*, 125.
- B McKnight, Scot. *The Jesus Creed: Loving God, Loving Others*. Brewster, MA: Paraclete, 2004.

Multiple authors

Two authors

- N ³ Andrew E. Hill and John H. Walton, *A Survey of the Old Testament* (Grand Rapids, MI: Zondervan, 2009), 122.
- SN ⁴ Hill and Walton, *Survey Old Testament*, 123
- B Hill, Andrew E., and John H. Walton. *A Survey of the Old Testament* (Grand Rapids, MI: Zondervan, 2009).

Three authors

- N ¹ William Sanford LaSor, David Allan Hubbard, and Frederic William Bush, *Old Testament Survey: The Message, Form, and Background of the Old Testament* (Grand Rapids, MI: William B. Eerdmans, 1982), 112.
- SN ² LaSor, Hubbard, and Bush, *Old Testament*, 115.
- B LaSor, William Sanford, David Allan Hubbard, and Frederic William Bush. *Old Testament Survey: The Message, Form, and Background of the Old Testament*. Grand Rapids, MI: William B. Eerdmans, 1982.

Four authors or more

For four or more authors, only the note pattern changes (bibliography lists all authors):

- N ⁷ Stephen B. Cowen, et al., *Five Views on Apologetics* (Grand Rapids, MI: Zondervan, 2000), 56.
- SN ⁸ Cowen, et al., *Five Views*, 116.

Works with editor as “author”

- N ³ William D. Taylor, ed., *Global Missiology for the 21st Century: The Iguassu Dialogue* (Grand Rapids, MI: Baker Academic, 2000), 4.
- SN ⁴ Taylor, *Global Missiology*, 5.
- B Taylor, William D., ed. *Global Missiology for the 21st Century: The Iguassu Dialogue*. Grand Rapids, MI: Baker Academic, 2000.

Essay/article/chapter

- N ⁶ Melissa L. Archer, “Women in Ministry: A Pentecostal Reading of New Testament Texts,” in *Women in Pentecostal and Charismatic Ministry: Informing a Dialogue on Gender, Church, and Ministry*, ed. Margaret English de Alminana and Lois E. Olena (Leiden, The Netherlands: Brill, 2017), 37.
- SN ⁷ Archer, “Women in Ministry,” 38.
- B Archer, Melissa L. “Women in Ministry: A Pentecostal Reading of New Testament Texts.” In *Women in Pentecostal and Charismatic Ministry: Informing a Dialogue on Gender, Church, and Ministry*, ed. Margaret English de Alminana and Lois E. Olena, 35-56. Leiden, The Netherlands: Brill, 2017.

Works containing translator (editor handled the same way), multi-volume, and/or reprint status

- N ⁷ Franz Delitzsch, *A New Commentary on Genesis*, trans. Sophia Taylor, 2 vols. (Edinburgh: T. & T. Clark, 1888; reprint, Minneapolis: Klock and Klock Christian Publishers, 1978), 2:257.
- SN ⁸ Delitzsch, *Commentary on Genesis*, 2:258.
- B Delitzsch, Franz. *A New Commentary on Genesis*. Translated by Sophia Taylor, 2 vols. Edinburgh: T. & T. Clark, 1888. Reprint, Minneapolis: Klock and Klock Christian Publishers, 1978.

Work in a series (e.g., commentary series)

- N ⁸ R. Alan Culpepper, *Mark*, Smyth & Helwys Bible Commentary (Macon, GA: Smyth & Helwys, 2007), 152.
- SN ⁹ Culpepper, *Mark*, 155.
- B Culpepper, R. Alan. *Mark*. Smyth & Helwys Bible Commentary. Macon, GA: Smyth & Helwys, 2007.

Encyclopedias and dictionaries

Standard reference works, such as encyclopedias, dictionaries, lexicons, and concordances should usually be cited in parenthetical citations and are not normally included in a bibliography. Specify the edition if not the first, but omit the date. For an alphabetically arranged work cite the item preceded by *s.v.* (*sub verbo*). An individual entry by a named author can be cited like a chapter in a book.

P (Encyclopedia Britannica 15th ed., *s.v.* "Salvation")

One source quoted in another

Effort should be made to find original source(s) rather than using a quote from a secondary source. If the original source cannot be located, use this format.

N ³ F. F. Bruce, "The Spirit in the Apocalypse," in *Christ and Spirit in the New Testament: In Honor of Charles Frances Digby Moule*, ed. B. Lindars and S. S. Smalley (Cambridge: Cambridge University, 1973), 333-344 quoted in Robby Waddell, *The Spirit of the Book of Revelation* (Dorset, UK: Deo, 2006), 17.

SN ⁴ Bruce, "Spirit in the Apocalypse," 17.

B Bruce, F. F. "The Spirit in the Apocalypse." In *Christ and Spirit in the New Testament: In Honor of Charles Frances Digby Moule*, ed. B. Lindars and S. S. Smalley. Cambridge: Cambridge University, 1973. 333-344. Quoted in Robby Waddell, *The Spirit of the Book of Revelation*. Dorset, UK: Deo, 2006.

Journals

Journal articles

N ⁵ Margaret English de Alminana, "A Biblical Investigation of Matriarchal Structures in Ancient Semitic Life," *Journal of Pentecostal Theology* 25, no. 1 (2016): 61.

SN ⁶ de Alminana, "Matriarchal Structures," 62.

B de Alminana, Margaret English. "A Biblical Investigation of Matriarchal Structures in Ancient Semitic Life." *Journal of Pentecostal Theology* 25, no. 1 (2016): 58-73.

Magazine articles

N ⁶ Robert C. Crosby, "A New Kind of Pentecostal," *Christianity Today*, August 10, 2011, 50.

SN ⁷ Crosby, "New Kind of Pentecostal," 51.

- B Crosby, Robert C. "A New Kind of Pentecostal." *Christianity Today*, August 10, 2011.

The Bible and Other Sacred Works

The Bible and other sacred works of other traditions are cited in parenthetical notes. They do not appear in the bibliography. For the first use of a biblical citation, add the abbreviation for the translation. This is not repeated unless a different translation is cited.

- P (1 Cor. 6:1-10, NIV)

References to Other Sources

Book Reviews

Cite in a note, but not in a bibliography unless it is critical to your argument or heavily used.

- N ⁷ Zachary Michael Tackett, review of *Afro-Pentecostalism: Black Pentecostal and Charismatic Christianity in History and Culture*, by Amos Yong and Estrelda Alexander, ed., *Pneuma* 35, no. 1 (2013): 145-146.

- SN ⁸ Tackett, review of *Afro-Pentecostalism*, 145-146.

Unpublished material

For lectures, papers, interviews, personal communications, and manuscripts, see Turabian §17.6 and §17.7 (197-201).

Electronic Resources

Journal Articles

The elements used in a print journal article are also used in an electronic resource along with information on the electronic resource which is added with a URL. Either the "doi" number, if available (it is usually on the first page of the article), may be appended to <https://doi.org/> to create a URL, or the permalink is used, and either one is preferred to the standard URL. If the standard URL is long and no "doi" or permalink is available, the name of the commercial database may be used (e.g., Atla Religion Database with Atla Serials Plus). If no date is available for the source, the access date must be added before the URL (for an example, see "Online Databases" below).

doi:

- N ¹ Chris E. W. Green, "Discerning God's Presence and/as Power: Pentecostal Engagements with Davies' Transformation Theology," *Journal of Pentecostal Theology* 24, no 2 (2015): 165, <https://doi.org/10.1163/17455251-02402004>.

- SN ² Green, "Discerning God's Presence," 166.

- B Green, Chris E. W. "Discerning God's Presence and/as Power: Pentecostal Engagements with Davies' Transformation Theology." *Journal of Pentecostal Theology* 24, no. 2 (2015): 164-171.
<https://doi.org/10.1163/17455251-02402004>

Permalink:

- N ³ Robert Houlihan, "Purpose of the Christian University," *Journal of the European Pentecostal Theological Association* 33, no. 2 (October 1 2013): 145.
<https://seu.idm.oclc.org/login?url=https://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=100274154&site=ehost-live&scope=site>

- SN ⁴ Houlihan, "Christian University," 146.

- B Houlihan, Robert. "Purpose of the Christian University." *Journal of the European Pentecostal Theological Association* 33, no. 2 (October 1 2013): 143-161.
<https://seu.idm.oclc.org/login?url=https://search.ebscohost.com/login.aspx?direct=true&db=a9h&AN=100274154&site=ehost-live&scope=site>

EBooks

Ebooks are cited just like print books, but additional information is provided on the format. If the format is a database, provide the name of the database. If it is downloaded through an app, then provide the name of the app or device. If the book is read online, provide the URL. If an ebook is without page numbers, include a reference to the chapter number (or chapter title if no number) such as chap. 2, or sec. 1, or pt. 3. For apps to ebooks such as Kindle, follow the example below for a specific ebook collection using the name of the app instead.

- N ¹ Kenneth J. Archer, *The Gospel Revisited: Toward a Pentecostal Theology of Worship and Witness* (Eugene, OR: Pickwick Publications, 2011), chap. 2, eBook Collection (EBSCOhost).

- SN ² Archer, *Gospel Revisited*.

- B Archer, Kenneth J. *The Gospel Revisited: Toward a Pentecostal Theology of Worship and Witness*. Eugene, OR: Pickwick Publication, 2011. eBook Collection (EBSCOhost).

Dissertations and theses

- N ⁴ Daniel L. McNaughton, "A Comparative Analysis of Three Versions of 2 Samuel 21:1-14" (PhD diss., University of St. Michael's College, 2000), 40, ProQuest Dissertations and Theses Global.

- SN ⁵ McNaughton, "Comparative Analysis," 45.

- B McNaughton, Daniel L. "A Comparative Analysis of Three Versions of 2 Samuel 21:1-14." PhD diss., University of St. Michael's College, 2000. ProQuest Dissertations and Theses Global.

Online Databases

- N ⁵ "The Digital Karl Barth Digital Library," Alexander Street Press, accessed April 12, 2019, <https://dkbl.alexanderstreet.com/> .
- SN ⁶ "Digital Karl Barth Library"
- B "The Digital Karl Barth Library." Accessed April 12, 2019.
<https://dkbl.alexanderstreet.com/> .

Web sites

For websites, provide what is available for the following elements: identify the author, title of the page (enclosed in quotation marks), title or description of the site, the owner or sponsor of the site (if not the same as the title), and a publication or revision date. If no date is available, provide an access date. The final element is the URL.

- N ³ Assemblies of God, "Assemblies of God 16 Fundamental Truths," accessed April 12, 2019, <https://ag.org/Beliefs/Statement-of-Fundamental-Truths> .
- SN ⁴ "16 Fundamental Truths,"
- B Assemblies of God. "Assemblies of God 16 Fundamental Truths." Accessed April 12, 2019. <https://ag.org/Beliefs/Statement-of-Fundamental-Truths> .